



ARTS INITIATIVE

Individual Artist Grant Guidelines for 2010

Funded through the New York State Council on the Arts Decentralization Program and Rivendell Foundation, administered by LARAC

APPLICATION DEADLINE: OCTOBER 5, 2009

The ARTS INITIATIVE Grant Program, offered through the Lower Adirondack Regional Arts Council, is open to artists whose primary residence is in Warren or Washington County.

Four \$2500 grants will be awarded for the **CREATION OF NEW WORK**. *The work must be artist initiated and reflect the social, ethnic, or geographic environment of Warren or Washington County community life or culture and/or engage local communities in the work of the artist.* These projects are seen as ways for artists to lead and direct the creative process in their communities and to showcase the artist as a community resource. **Applications in all artistic disciplines (visual arts, film, theater, dance, music, media, literature, folk art, video) are accepted and will compete within the same funding pool.**

Eligibility

- ◆ **ATTENDANCE AT A MANDATORY WORKSHOP or a meeting with the Grant Director**
- ◆ All applicants must be at least 18 years of age
- ◆ Primary residence must be located in Warren or Washington County (proof of residence required, i.e., driver's license, voter registration form, tax bill)
- ◆ Submitted resume must demonstrate qualifications to undertake the proposed project

Restrictions

- ◆ Artists who received an Individual Artist Grant in 2008 or 2009 are ineligible
- ◆ Members of the LARAC Board of Directors, Staff, or Arts Initiative Advisory Board are ineligible
- ◆ Full time matriculated students or students enrolled in a degree program are ineligible
- ◆ Printing and publishing costs of already created work are ineligible
- ◆ Proposed project should be the creative work of one artist. While some projects may require the assistance of other artists, the creative efforts in the execution of the final project should be minimal compared to that of the applicant.
- ◆ Operating expenses of privately owned facilities or capital or equipment purchases
- ◆ Workshop type projects are best suited to funding through Decentralization organizational grants, not the Individual Artist Tier (contact the Grant Director for specifics)

Requirements

- ◆ Projects must be the creation of **NEW WORK, not a continuation of previously started projects.**
- ◆ The work must be artist initiated and reflect **Warren or Washington County** community life, culture and/or engage local communities in the work of the artist. The community component is **REQUIRED** but is purposely broad to allow interpretation by the artist
- ◆ Project must encompass an open to the public event
- ◆ Project must be arts or culture-based
- ◆ Credit of funding from NYSCA and LARAC must appear in all written materials.

Work Samples Required: Work Samples can make or break an application;
send the highest quality work samples you have.

For return of work samples, enclose a self-addressed, stamped envelope.

- ◆ For artists working in visual formats,
 - send 5-8 images on a CD (recommend work no older than 3 years) Images must be in jpeg format, recommended 150 dpi or greater. Orient images so that the top of the piece is viewed at the top of the screen. Clearly label the CD with your name.
 - include with the CD a sheet listing the following for each piece: the title, medium, dimensions, and date of work
 - *Anyone wishing to submit slides, please contact Grant Director before submitting application*
- ◆ For artists working within performing areas,
 - send a cued cassette, CD, DVD, or video tape (maximum sample of 6 minutes) of your work clearly labeled with your name and include a sheet listing the title of piece or pieces, length of full piece, and date of work
 - for directorial projects, send 1 of the following: (***do not send trailers***)
 - up to 8 pages of a script with a maximum of 3 pages of directorial notes;
 - 5-7 minutes on video or DVD of past work with a maximum of 3 pages of written directorial notes or voiceovers of directorial notes
- ◆ Literature samples can be any combination of poetry essay, or prose
 - send no more than 8 pages total, (if poetry, maximum of 1 poem per page),
 - work should be labeled with artist's name, titles of work, and date of work
- ◆ For other mediums, please call the Grant Director for direction on samples.

Review Process

All applications will be reviewed by a panel of 7 artists representing a variety of artistic disciplines

Criteria for Evaluation (To be funded, the community component must be defined and artistic merit must be of high quality)

- ◆ Quality and artistic merit of artist's work based on work samples and the written proposal
- ◆ A defined community component specific to ***Warren or Washington County*** and public accessibility to the project
- ◆ Qualifications of the artist, relevant to the proposed project
- ◆ Feasibility of the project in cost, time, and scope

Artist's Responsibilities, if funded

- ◆ Completion of the project as described in the application, with the involvement of the community
- ◆ Interim Report (may be in written form or a discussion with the Grant Director)
- ◆ Press release announcing funding and proper public crediting of LARAC funding
- ◆ Two complimentary tickets to program, if applicable
- ◆ Timely filing of final report with samples of press releases

Further Assistance

Dates and times for the Mandatory Grant Seminars are listed at www.larac.org/Artist_Grants.html or by calling 798-1144, ext. 4. The application will be distributed at the grant seminars, may be picked up at LARAC, or downloaded at www.larac.org/Artist_Grants.html. It is strongly recommended that applicants discuss their projects with the Grant Director; this can eliminate misinterpretation, which could jeopardize funding. A list of past recipients and their projects can be found on the LARAC website. Questions or information: contact Grant Director, Anne Smoczynski: 518-798-1144, ext. 4 or anne@larac.org.

ARTS INITIATIVE

INDIVIDUAL ARTIST GRANT INSTRUCTIONS FOR 2010

*Artists must complete the attached application form **within the space provided**. (Additional copy will not be reviewed.) Application should be typed. In outlining your plans for this project, it is to your advantage to be as specific as possible.*

**TO BE ELIGIBLE, AN APPLICANT MUST HAVE ATTENDED A GRANT SEMINAR OR
MET WITH THE GRANT DIRECTOR**

Completed Application must include

EIGHT COPIES of the following:

- Signed, three page application (One should be the original.)
(No scanned, emailed, or faxed copies will be accepted.)
- Artist's resume as related specifically to the area in which applied *(Limit resume to 2 pages.)*
- Letter from presentation sites(s) or organization(s) confirming cooperation on this project *(if applicable to your project)*
- Writing sample *(applicable only to literary or directorial proposals)*

ONE COPY of the following:

- Work samples {video, cassettes, CDs, DVDs} **{See Page 2 of Guidelines}**
- Proof of PRIMARY residence (i.e., driver's license, voter registration form, tax bill)
- For return of work samples, include a self-addressed, stamped envelope

Delivery of Application

**All application materials must be hand-delivered
no later than 5:00 p.m. October 5, 2009 or postmarked (not metered) to:**

ARTS INITIATIVE

c/o LARAC
7 Lapham Place
Glens Falls, NY 12801

Applications hand-delivered or postmarked after October 5, 2009 will not be reviewed.

LARAC is located across from
Glens Falls City Park in Glens Falls. For directions, visit www.larac.org/directions.html,
or call the Grant Director at 798-1144, ext. 4.



ARTS INITIATIVE

Individual Artist Grant Application for 2010

Funded through the New York State Council on the Arts Decentralization Program

Application shand-delivered or postmarked after October 5, 2009 will not be reviewed.

APPLICANT INFORMATION

Applicant's Name _____

Artistic Discipline _____

Street _____

City _____

State _____

Zip _____

Phone (day) _____

Phone (evening) _____

Fax _____

Email _____

Website _____

_____ Check here if you don't wish your email shared with the New York State Council on the Arts

Are you a student? _____ If so, where _____ How many hrs./sem _____

_____ Please check here if you wish to receive LARAC's free monthly online newsletter.

PROJECT INFORMATION

1. Clearly describe the **NEW WORK** that you will create. State your artistic vision for the final product. Be specific; provide details. (The description of your request should begin here and may include one additional 8 ½ x 11 page using a font no smaller than 11. This additional page is allowed for question 1 only. No additional pages will be reviewed.)

Page 2 of 3—2010 Individual Artist Application

2. A community component is required for funding. Describe the way in which your artwork will reflect Warren or Washington County's social, ethnic, or geographic environment, or culture, and/or how you plan involve the community.

3. If applicable to your proposal, name any individuals and/or organizations that you plan to involve. (Include in your application packet, 8 copies of a confirmation letter on letterhead paper from any organizations that have agreed to be a part of this project. See instruction page.)

4. Provide a timeline for the project from beginning to end, including community involvement. Give specific dates where possible.

5. Final phase of project must be open to the public. Where will that take place?
How will you publicize it?

6. For LARAC's administrative use only, please state in 70 words or less, an abridged version of your proposal from Question 1.

Your request must equal \$2500. A budget is requested so that the Review Panel understands the expenses that the proposed project entails. Fill in as applicable to your project.

In addition to your artistic fees, funding requests may include materials, travel, transportation, and other professional fees, but they may not include capital expenses (for example: no equipment purchases) or costs not directly associated with the proposal.

EXPENSES	INCOME
Your fee \$ _____	If project expense is over \$2500—
Other professional services (specify) _____ \$ _____ _____ \$ _____ _____ \$ _____	Income, donations or grants (specify type) _____ \$ _____ _____ \$ _____ _____ \$ _____ _____ \$ _____
Supplies (specify) _____ \$ _____ _____ \$ _____ _____ \$ _____	TOTAL INCOME \$ _____
Other (specify) _____ \$ _____ _____ \$ _____ _____ \$ _____ _____ \$ _____	
TOTAL EXPENSES \$ _____	

GRANT REQUEST: \$2500

CERTIFICATION AND RELEASE

I, the undersigned, certify that

- all information contained in this application is true,
- I have read the guidelines of the Individual Artist Grant and certify that this application complies with, and is made subject to said guidelines,
- I release the Lower Adirondack Regional Arts Council, their employees and agents with respect to damage to property or materials submitted with this application, and
- I will be responsible for providing the services outlined herein as well as all reports and stipulations required of all Arts Initiative Individual Artist grantees.

Signature

Date

Applicant's Name (please print)